



**Department of Human Services  
Division of County Operations  
Commodity Distribution Office**

April 2010 NSLP Update

**SY2011 Commodity Processing**

For School Districts participating in commodity processing, here are some important dates to be aware of:

- March 31: End of ordering period with Processors.
- April: School Districts will be responsible for the input of orders into ACDS Processing Summary Module.

**DOD Fresh Fruit & Vegetable Program 2011**

The application process has closed for this program. To verify your school district FFV entitlement or PAL dollars:

- Go to AR DHS Information Website Link: [SY2011 FFV Info/Initial FFV](#) for listing of schools entitlement dollars
  - \$ in FFV column is dollars to use in this program
  - \$ in PAL column is dollars that will be put in school PAL balance to order commodities. These School Districts can complete a *Commodity Order Form* to request products & use these funds.

**School Addendums  
Commodity Distribution Communication**

Each year the Commodity Office must have an updated addendum by May 31 of each school year. The Commodity Office **must** have the correct location for deliveries and a valid email address, phone number and fax number for the Food Service Director and Superintendent. The Commodity Office is sending an email notification this week, to remind the Districts to complete and send in the *Addendum for School Year Update & Change Report*.

Please provide a new *Update & Change Report* if any contact information changes during the school year. The form can be found in ACDS Information website under *Forms*.

**Please be sure to read and reply to any correspondence that is relayed from this office**, as we only communicate information that is pertaining to commodities, i.e. important deadlines, food alerts or recalls.

## Commodity Deliveries

The Agency Delivery Report and Delivery Invoice documents **MUST** match. Errors must be reported before driver leaves : Note on the documents; short or damaged , # of cases- School Representative & delivery driver must sign-Fax both documents to the Commodity Office at 501-371-1410. If this process is not followed, in this manner, the Commodity Office **cannot** give school credit for PAL dollars lost. If you keep a mispick, you have another Districts' product.

## Commodity Order Process

Each school district has requested the total amount of commodities through the SY2011 Projected Annual Use Report in ACDS. The Commodity Office has ordered these products from USDA for each school district. School Districts are obligated to order the products they have requested.

## Commodity Budget

USDA allows states to spend 33% of the overall state budget in period 8/15-11/15. The Commodity Office has ordered \$2.4M in specific commodities for this period, based on the majority vote of the school districts (see page 3 for list of products). The remaining inventory will be delivered November 30, 2010-March 15, 2011. School Districts should expect to menu the majority of their annual requested commodities in the period of December 2010 through April 2011.

### **SY2011 Commodity Order Period August 15-November 15, 2010**

Schools may only place orders for 33% of their PAL Beginning Balance in the period of 8/15-11/15/2010.

*Example:* Total PAL entitlement \$92,000

33% of \$92k=\$30,360- the maximum value of commodities this school can order in the first part of the year.

#### **To calculate your commodity order:**

1. Print out your *SY2011 Projected Annual Use Report* (in ACDS "Commodity" tab)
2. Use *Commodity Order Worksheet*; list of the products expected to be available in the first part of year. Input total cases you expect to order during this period, for a maximum value of 33% of PAL beginning balance. Use the information on this worksheet to enter your monthly order in ACDS.

## SY2011 Commodity Inventory Expected 8/15/10-11/15/10

- A061 Beans, Canned, Green, #10 (whole, cut or French style) 6/#10 CAN
- A079 Beans, Canned, Pinto, Dry, Whole, #10 6/#10 CAN
- A091 Beans, Canned, Vegetarian, Dry, Baked in Sauce, #10 6/#10 CANS
- A110 Corn, Canned, Whole Kernel (Liquid Pack), #10 6/#10 CAN LQD
- A130 Corn, Frozen, Whole Kernel, 30 lb 30# CARTON
- A140 Peas, Canned, Green, #10 6/#10 CANS
- A204 Potatoes, Frozen, Rounds, 5 lb 6/5# PKG.
- A220 Sweet Potatoes, Canned, Cut, Light Syrup
- A237 Salsa, Canned, #10 6/#10 CAN
- A241 Tomatoes, Canned, Diced
- A288 Cranberry Sauce, Canned
- A350 Applesauce, Canned, Unsweetened
- A408 Peaches, Canned, Clingstone, Sliced
- A470 Fruit, Canned, Mixed, #10 6/#10 CAN
- A515 Chicken, Cut-Up, 8-Piece, Raw, Frozen
- A517 Chicken, Diced, Cooked, Frozen, IQF
- A529 Turkey, Whole, Raw, Frozen
- A537 Turkey, Roasts, Boneless, Ready to Cook, Frozen
- A548 Turkey Ham, Water Added, Fully Cooked, Frozen
- A550 Turkey, Breast, Cooked, Deli-Style, Smoked, Frozen, 9-11 lb 4/8-10 LBS
- A563 Chicken, Fajita Strips, Fully Cooked, Frozen, IQF, 30 lb 30# CARTON
- A568 Eggs, Pasteurized, Whole, Frozen, 5 lb 6/5# CASE
- A608 Beef, Fine Ground, Raw, Frozen, 10 lb 40 lb. ctn
- A626 Beef, Patties, Ground, Raw, Frozen, IQF, 40 lb 40 lb carton
- A672 Pork, Leg Roast, Frozen, 36-42 lb 28-40# CTNS
- A693 Ham, Water Added, Fully Cooked, Frozen
- A717 Beef, Crumbles, w/SPP, Fully Cooked, Frozen 40 lb 40 lb cs 4/10 lb ctn
- A942 Beans, Pinto, Dry, Whole, 25 lb 25# BAG
- B027 Cheese, Cheddar, Reduced Fat, Yellow, Shredded, 5 lb 6/5# BAGS
- B037 Cheese, Mozzarella, LMPS, Shredded, Frozen, 30 lb 30 lb box
- B064 Cheese, American, Pasteurized, Process, Loaves, 5 lb 6 / 5 lb loaves
- B065 Cheese, American, Pasteurized, Process, Yellow, Sliced, 5 lb 6/5# LOAVES
- B142 Cornmeal, Degermed, Enriched, Yellow, 10 lb 4/10 LB BAG
- B183 Flour, All Purpose, Enriched, Bleached, 10 lb 4/10 LB BAG
- B233 Flour, Bread, Enriched, Bleached, 10 lb 4/10 lb. Bags
- B351 Flour, Whole Wheat, 10 lb 4/10 LB BAG
- B664 Oil, Soybean, Low Saturated Fat, 1 gal 6/1 GAL BTL
- B670 Oil, Vegetable, 1 gal 6/1 GAL BTL

### Processing

- A594 Beef-Pierre
- A632 Boneless Pork- Pierre
- A522 Chicken-Kings Delight
- A522 Chicken-Tyson
- B672 Veg. Oil Bulk -Ms .Clark