



United States
Department of
Agriculture

Food and
Nutrition
Service

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Alexandria, VA
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DATE: December 5, 2014

MEMO CODE: SP 12 -2015

SUBJECT: Revised Reporting Procedures for the School Year 2014-2015
FNS-834 form, State Agency (NSLP/SNAP) Direct Certification
Rate Data Element Report

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
National School Lunch Programs
All States

The attached memorandum, issued jointly by the Food and Nutrition Service (FNS) Headquarters, Supplemental Nutrition Assistance Program (SNAP) and Child Nutrition Program, serves to notify the FNS Regional Offices (ROs) and the State agency staff responsible for reporting the National School Lunch Program (NSLP) and the SNAP data elements on the FNS-834 form, *State Agency (NSLP/SNAP) Direct Certification Rate Data Element Report*, of the revised reporting procedures and reporting deadline extension for school year 2014-2015.

ROs should share this information with the appropriate State agency personnel immediately. State agencies should contact their respective RO with questions.

Sarah Smith-Holmes
Director
Program Monitoring and Operational Support Division
Child Nutrition Programs

Attachments