



**Division of Child Care and Early
Childhood Education
Health And Special Nutrition Unit**



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Date: September 12th, 2014
To: Arkansas City Clerk's Office and Other City and County Officials
From: DCCECE Health and Nutrition
Subject: Required Business License for Sponsors and Sites of CACFP-At Risk

The Arkansas Department of Human Services, Division of Child Care and Early Childhood Education, Health and Special Nutrition Unit (DCCECE) administers the At-Risk Afterschool Meals component of the Child and Adult Care Food Program administered nationally by the U.S. Department of Agriculture Food and Nutrition Service. The At-risk afterschool program provides children with a safe place to go after school, along with educational and/or enrichment activities, and nutritious food.

The State Agency Policy regarding this program requires that each sponsor administering the program to obtain a business license if required by the municipality in which the sites are located. This policy is in place to ensure the health and safety of the children participating in the program as well as to keep the cities in which these programs operate informed of the federally funded programs operating within their jurisdiction.

If your city does not require a business license to conduct business within the city limits, please provide the requesting Sponsor with a letter on official letterhead indicating that your city will not require the Sponsor to obtain a business license to operate their At-Risk after school program which provides nutritious meals to children.

If you have questions, please contact Mark Speight at 501-320-8982.