



Arkansas Department of Human Services



Division of Child Care and Early Childhood Education

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MEMORANDUM

January 27, 2012

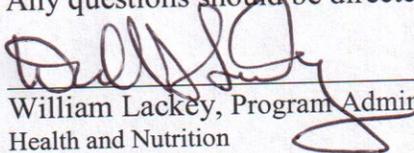
To: USDA Food Program Participants

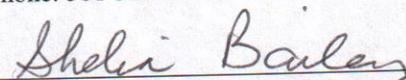
From: William (Buster) Lackey Ph.D.,
Health and Nutrition, Program Administrator

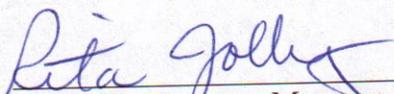
SUBJECT: Direct Deposit

Effective October 1, 2012, it will become mandatory for all current and new participants of any USDA Food Program to establish direct deposit before any funds can or will be remitted. The Health and Nutrition Department will no longer remit payments via paper checks for any form of reimbursement. This requirement will decrease the amount of lost/stolen checks as well as expedite the amount of time it takes to receive funds from the food program. Programs impacted will include the Child and Adult Care Food Program (CACFP) and the National School Lunch Program (NSLP). Direct Deposit forms are available on our website and can be found in the resource library. In the event that a direct deposit form has not been received in our office prior to October 1, 2012 for all current participants, reimbursements will cease and further participation in the food programs may not be permissible. All new participants will be required to submit a Direct Deposit form at the time of completing their application.

Direct Deposit requirements for the Summer Food Service Program (SFSP) will commence with the 2012 application process. A Direct Deposit form must be completed along with your application in order to participate and receive any advances or reimbursements from the Health and Nutrition Department. Funds will no longer be remitted via paper checks over the duration of the SFSP. Failure to comply with the Direct Deposit requirements may result in denial of your participation for the 2012 application year. Any questions should be directed to the Health and Nutrition office.


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