



## Division of Child Care and Early Childhood Education



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### MEMORANDUM

TO: All Summer Food Service Program (SFSP) Participants  
FROM: Health and Nutrition Program Unit  
DATE: October 21, 2016  
SUBJECT: Billing Payment System

This memorandum states Arkansas Department of Human Services policy for the submission of SFSP claims.

Effective beginning summer 2017, **All** USDA programs including Summer Food Service Programs will bill **Monthly** due to alignment of the payment system.

Please keep this memo on file for quick and easy reference. A copy of this memo is also available in the resource library under general forms. If you have any questions regarding monthly SFSP billing, please contact your Program Specialist at: 501-682-8869.